

12 July 2022

Dear Colleagues

## **The Conference of England LMCs 2022**

**Thursday 24 and Friday 25 November**

**[The Light at Friend's House, 173-177 Euston Road, London SW1 2BJ](#)**

This is an outline of what you need to do to prepare for the 2022 Annual Conference of England LMCs.

### **Coming to conference**

Registration is now electronic, to complete your form please follow the link

<https://events.bma.org.uk/conference-of-england-lmcs-2022/reg/Site/Register>

**Deadline for registration is 21 October 2022. Please see the attached guidance (appendix 1) on how to register your LMC representatives and observers. Please also see appendix 4 for the number of representatives your LMC is entitled to send.**

### **What is new this year?**

This year, the annual England LMC Conference will be on Thursday 24 November and a special conference will take place on Friday 25 November. The purpose of the special conference is to discuss a vision for English General Practice with which to negotiate a new GP contract in 2024.

### **How will this change how you submit motions?**

The first day of conference will be like previous annual conferences and you will need to submit motions under headings, which will be considered for debate by the agenda committee.

The headings are:

- Primary Secondary Interface
- NHS 111
- GPCE/LMC/GPDF
- NHSE/Government
- PCN DES
- Digital First
- Practice based contracts
- Workforce
- Workload
- Regulation
- Clinical/Prescribing/Dispensing
- Other

The second day of conference will be focus on discussions within break-out rooms, with a few key debates. In order to prepare for these discussions, we are asking all LMCs to complete the following statements in no more than 100 words:

- What does your LMC think is needed regarding GP Contractual Models?
- What does your LMC think is needed regarding General Practice within the ICS?
- What does your LMC think is needed regarding non-NHS options/Plan B

- What does your LMC think is needed regarding collective action/industrial action options?

**Motions and Statement deadline:** noon, 8 September 2022

Top tips to remember when submitting motions:

- The motions you submit should highlight important subjects that are affecting the profession at the current time, they should be what you as a conference attendees want to see and get involved in debating at the conference.
- If a motion is already existing policy, it is unlikely to be prioritised. You can check the [policy database](#) for both England motions passed at previous conferences.
- If everyone is likely to agree with a motion, it is unlikely to be prioritised for debate. Sometimes this may be accepted as an “A” or “AR” motion which means the motion, or the sentiment of the motion, is accepted as policy without debate. All “A” and “AR” motions are approved by the Chair of GPC England.
- A motion reflecting solutions or action is more likely to be prioritised than a motion reflecting sentiment. This will offer a concrete plan for the GPC England Committee to work with.
- A reminder that this an England conference, and that anything that is asking to address matters that are UK focused will not be covered at this conference and automatically placed into part 2 of the agenda.

Remember that this is your time to prepare and be part of the work you want GPC England to work on and take forward on your behalf.

**How to...**

#### **How to submit motions**

LMC motions must be submitted electronically through the BMA website. Instructions to assist you are enclosed (appendix 2). The Agenda Committee has produced [guidance](#) (appendix 3) on how to write competent motions, as well as general advice on submitting motions to BMA conferences.

**Only the final version of the motion should be submitted. Please remember to only submit your motion once;** an automatic confirmation message will be emailed to the registered email address within the hour. If you do not receive a confirmation message, please contact Karen Day for assistance. **If you submit a motion and notice an error, please do not send the motion again.** Instead, please contact Karen Day ([kday@bma.org.uk](mailto:kday@bma.org.uk)) who will be able to amend it for you.

Each LMC should designate one person to input motions on behalf of the LMC. The ‘designated person’ must have an LMC username and password to gain access to the motions database on the BMA website.

If you have previously set up a username and password, then this should be reused. If you have forgotten your username and/or password, please e-mail [info.lmcconference@bma.org.uk](mailto:info.lmcconference@bma.org.uk) for a reminder, or for help in setting up a new account. Please remember that the **closing date for the submission of all motions is Thursday 8 September at midday.** The motions database will be closed at noon exactly and any motions submitted after that time will not be accepted.

Motions related to new business will be accepted until **Wednesday, 23 November at midday.** New business is defined as anything arising that is genuinely new business between the deadline for submitting motions (8 September) and 23 November. Such motions can be submitted via email to Karen Day ([kday@bma.org.uk](mailto:kday@bma.org.uk)) (the timetable will be strictly adhered to and any questions on whether motions comprise new business will be determined by the Conference Agenda Committee).

### How to be representative

Each LMC has a specific number of representatives that they are allocated to attend the conference (appendix 4). The makeup of your delegation – and the selection process you use is, of course, for you to decide, but the agenda committee have requested that you take account of the groups that are often underrepresented at conference – younger GPs, women and sessional GPs.

### How to change LMC rep or observer

If you need to make any name changes to LMC representative or observers please let Karen Day ([kday@bma.org.uk](mailto:kday@bma.org.uk)) know as soon as possible. Please be aware that a name change can only apply to a seat/representative that has already been submitted.

### How to request crèche facilities

If representatives need to arrange childcare during the conference, please contact the team no later than **Friday 21 October** ([info.lmconference@bma.org.uk](mailto:info.lmconference@bma.org.uk)). Due to financial implications, only firm commitments can be accepted.

### How to claim expenses

Any queries for LMC representatives and observers should be directed to John Canning ([doo@gpdf.org.uk](mailto:doo@gpdf.org.uk)) and for GPC, Sessional GPs and GP trainee members to GPC Secretariat ([info.lmconference@bma.org.uk](mailto:info.lmconference@bma.org.uk)). Further information will be provided closer to the event on reimbursement of travel and subsistence expenses.

### **Key GPC contacts for any queries and information:**

**Dominic Norcliffe-Brown** – [dnorcliffe-brown@bma.org.uk](mailto:dnorcliffe-brown@bma.org.uk) (Deputy Head of GPC - All queries relating to the business of conference and agenda)

**Karen Day** [kday@bma.org.uk](mailto:kday@bma.org.uk) (Registering reps, conference attendees, motions database, expenses, facilities, general admin)

**Kathryn Reece** [kreece@bma.org.uk](mailto:kreece@bma.org.uk) (Registering reps, conference attendees, motions database, expenses, childcare, general admin).

On behalf of the conference agenda committee, we look forward to receiving your motions and to the conference in November.

Yours sincerely



**Shaba Nabi**  
Chair of England LMC Conference