**Application Form – Treasurer**

**Instructions**

Please complete this form if you wish to stand for election as BMA treasurer in 2025 **by noon 11 April 2025.** Any nominations received after this time will not be accepted. The application form will be circulated as received and no amendments can be made after close of nominations. **Your completed form should be no more than six sides of A4 (not including the register of interest form), using a minimum font size 11.** Any submissions that exceed the 6 page limit will not be included. All candidates will be required to undergo a social media screening process in advance of the election.

Applications will be circulated to the Appointments Oversight subcommittee to make recommendations as to the suitability of candidates for election as treasurer against the role profile. They will also consider if any formal sanctions or findings under the BMA’s internal resolution process, General Medical Council or Courts and Tribunals would make them unsuitable for the role.

In the event of an election your completed form will be circulated to members of the representative body on 27 May with the agenda for the 2025 Annual Representative Meeting. A note on the candidates’ suitability will be circulated with the candidate information distributed with the ARM papers to reps. If the subcommittee does not believe a member has completed the form correctly or provided sufficient information to be able to make a decision this will be stated on a note circulated with the candidate information.

Members are not permitted to use BMA resources to canvass and should not send unsolicited communications to members.

Candidates must make themselves available to address the ARM for five minutes about their nomination on Monday 23 June 2025 in Liverpool. Depending on time constraints, candidates may be asked a pre-vetted question as part of the hustings process.

**Application Form – Treasurer**

**Name:**

**Qualifications: experience**

**Those wishing to stand for election should normally have:**

1. Experience of a financial oversight role in an organisation of similar size and / or similar nature to the BMA.
2. An understanding of the BMA’s structure, strategy and objectives, including an understanding of matters relating to branches of practice or areas of activity other than his / her own.
3. A good understanding of the BMA’s medico-political / representative and professional issues and activities.
4. Past or present membership of major BMA committees or boards.
5. An understanding of policy developments in the NHS.

NB *These are laid out in more detail, if required, in the attached role and person specifications.*

Please set out your knowledge and experience against each one of these criteria in the space below:

**Candidates can edit the boxes by expanding or reducing their size, but the total submission must not exceed six pages of A4**

|  |
| --- |
| 1. Experience of a financial oversight role  2. BMA’s structure, strategy and objectives  3. Medico-political issues  4. Past or present membership of BMA committees or boards  5. An understanding of policy developments in the NHS |

**Qualifications: skills**

In order to provide effective financial oversight of the Association’s funds, the post-holder should have:

1. Personal integrity and a commitment to maintaining the highest standards of integrity and probity.
2. Some familiarity with financial and accounting principles, budget management and business planning.
3. The ability to command confidence and respect and to exercise influence.
4. Excellent communication and presentation skills, including the ability to communicate complicated details about the Association’s finances to audiences without a financial background.
5. Skills in strategic leadership, chairing and negotiation, including the ability to manage meetings to promote effective decision-making and constructive debate and to oversee effective implementation of decisions and policy.
6. Skills in teamwork, influencing people and resources and diplomacy.

*NB Fuller details can be found in the attached role and person specifications.*

Please describe below your skills and experience in each of these areas:

**Candidates can edit the boxes by expanding or reducing their size, but the total submission must not exceed six pages of A4**

|  |
| --- |
| 1. Personal integrity and a commitment to maintaining the highest standards of integrity |
| 1. Familiarity with financial and accounting principles and budget management |
| 1. Ability to command confidence and respect and to exercise influence |
| 1. Excellent communication and presentation skills |
| 1. Skills in strategic leadership, chairing and negotiation |
| 1. Skills in teamwork and influencing people |
| 1. Any additional information relevant to your application |

**Application Form ENDS**

**Register of interests**

Directorships:

Shareholdings or other positions:

Other pecuniary interests:

Union membership: I am /not a member / appointed representative of another recognised trade

union / association.

If a member then:

a) which union /

association……………………………………………………………………………………………………………………

b) position

held……………………………………………………………………………………………………………………………...

Details of any formal sanctions or findings under the BMA’s internal resolution process, General Medical Council or Courts and Tribunals: …………………………………………………………………………..

I confirm that, to the best of my knowledge:

a) this is a full and accurate declaration of all and any interests I may have in accordance with the

Conflicts Policy;

b) I am not aware of any conflicts, other than those contained in this declaration, that exist between

my role as a BMA member and my personal or other interests;

c) I understand that I will be bound by the BMA code of conduct. Copies available from the website

or [mlasham@bma.org.uk](mailto:mlasham@bma.org.uk)

d) that the BMA may process my personal data and sensitive personal data as defined by the

The Data Protection Act 2018, and I consent to the information contained in

this declaration being used by the BMA for the purpose described in the Conflicts Policy and for no

other purpose;

e) that any information provided relating to formal sanctions or findings under the BMA’s internal resolution process, General Medical Council or Courts and Tribunals will be published with the ballot paper;

f) I consent to the BMA undertaking a social media screening process in advance of the election

g) I wish to stand for election as treasurer until the close of the 2028 ARM and have read the information on the election process.

PRINT NAME (BLOCK CAPITALS) ……………………………………………..

Date………………………………………………………………………………………..