

Elected and appointed members and representatives Role profile

Role title	President

Purpose of role / key responsibilities

List the core duties of the role and any special responsibilities

The BMA president is a key leadership position in the BMA, assisting us to achieve our objectives to promote the medical and allied sciences, to maintain the honour and interests of the medical profession and to promote the achievement of high quality health care.

Working alongside our chief officers, other elected members and professional staff, you will be an ambassador for the profession, raising the profile of the professional work of the BMA across the UK and on the international stage.

You will promote key areas of BMA policy, linked to our strategy, in areas such as medical ethics, public health and international affairs. You will build strong relationships with our stakeholders and be able to influence at all levels to support the professional and public policy aims of the BMA.

You will have the opportunity to attend both our professional, national and branch of practice committee meetings and will be a non-voting member of BMA Council.

Primarily focused on the professional work of the BMA, an understanding of our work as a trade union is essential.

The President of the BMA is appointed on an annual basis. The nomination for President is approved by council for election at the ARM.

On appointment the president will be invited to meet with chief officers to establish a workplan for their term.

Key functions of the President

The ARM

- This is the BMA's main policy forming body. The installation of the new President of the Association takes place at the ARM and marks the beginning of the Presidential year with a Presidential address.
- It is asked that the President-elect attends the installation of the President the year before their own installation, and as much of the ARM as possible immediately prior to installation.
- Presenting awards at the Awards and Honors dinner

Meetings

- **President and chief officers** – There will be regular meetings between the President and the chief officer group throughout the year as appropriate. The President will be supported in role by a chief officer and they will meet every 6 weeks.
- **Council** - the principal executive committee of the BMA. It sets the strategic direction of the association in line with policy decided by the representative body. Council is responsible for the formulation and implementation of policy throughout the year between annual representative meetings. The President is expected to attend all meetings of Council (six per year)

- **Professional committee chairs** - There will be meetings with the chairs of the board of science and medical ethics committee to focus on professional issues that relate to the President’s area of interest and expertise.
- **Awards & Honours Subcommittee** – one meeting a year to consider nominations for BMA Awards & Honours.
- **Committee meetings** - The President is an ex-officio member of almost every BMA committee. The notable exceptions are the audit and risk committee, finance committee and organisation committee. The President is invited to attend all main committees and national councils of the Association but is free to determine which meetings they attend in accordance with their agreed workplan
- **World Medical Association** – the President may be asked to attend the WMA and other international conferences to act as a deputy for a chief officer and to vote on their behalf. This will be agreed at the start of their term with the chief officer team.

BMA

- Areas of interest should be aligned to BMA policies and focus on where the President can use their expertise and insight to contribute to existing or planned work of the Association.
- The President shall report to Council at the beginning and end of their term of office on their intentions and then their contribution to the Association in the role.

Additional responsibilities

- Uphold and abide by the BMA behaviour principles and code of conduct
- Ensure effective working relationships between the officers and members
- Work in partnership with the BMA secretariat and staff
- avoid using the role or the office to promulgate matters of individual conscience
- not comment on matters that divide the Association.

Skills / personal attributes

Describe the skills and personal attributes expected for the role

- Demonstrates excellent strategic leadership and role models BMA behaviour principles
- Demonstrates a collaborative approach to decision making and problem solving, challenging and supporting colleagues in order to get the best outcomes
- Excellent interpersonal skills, especially communicating, negotiating and influencing
- Works in close partnership with BMA secretariat and staff and has a good understanding of the roles of staff and elected members
- A good understanding of the health sector and knowledge of the workings of government
- Personal resilience and ability to respond positively and to inspire others when faced with setbacks
- Able to be an innovative, creative problem solver providing a positive critical challenge to wider stakeholders, whilst fostering strong relationships
- Confident and articulate communicator with an ability to engage with the profession and the public, and effectively represent all constituents in being a ‘public face’ for the profession
- Ability to network or collaborate locally, nationally, and internationally.
- Ability to influence on important topics of interest.

Success in the role

The role holder must demonstrate willingness and the ability to be held to account in the following areas:

Internally,

- ongoing confidence of the general membership in their role as President
- cohesive working within and between the internal representative structures of the organisation, and ensuring a balanced representation of the views of representative structures, and of the whole membership, board chairs and other members of council as required

Externally,

- the ongoing trust of the public in the profession
- the protection and improvement of individual doctor's working environments and terms and conditions of service

Member training requirements

You will be encouraged to attend the training such as the following:

BMA Active Bystander training
BMA leadership programme
BMA valuing difference programme
BMA mentor training

Meetings/ Time commitment

Possible weekly/monthly time commitment – e.g. 1 day a week

Normally one day per week and including evening and weekend commitments, e.g. conferences, meetings. Please note this is not a paid position however, expenses are claimable and an honoraria is payable.

Report back to Council at the end of the term

President is invited to attend the Chief officer group (COG) meetings every 6 weeks

The president will have secretariat support to help manage diary commitments as well as staff expertise to support with agreed workstreams.